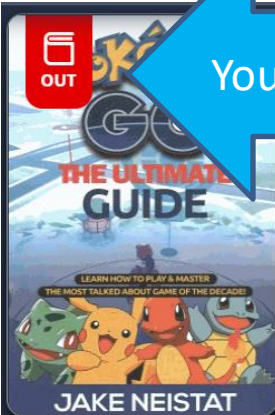


**Placing a  
HOLD  
(reserving) on  
a book at the  
CAIS library  
Catalogue**



# You can place a hold (reserve) on checked-out items ONLY.

You can HOLD this



ultimate guide

Call Number: 794.8 NEI

Sublocation: Primary Non-Fiction

★ ★ ★ ★ ★ (1)



PUBLISHED

2016



Kudo, Maki, 1961-

The Pokémon  
cookbook : easy &  
fun recipes

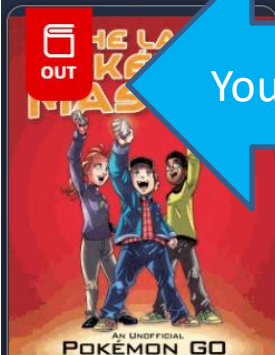
Call Number: 641.5 KUD c.1

Sublocation: Primary Non-Fiction

PUBLISHED

2016

You can HOLD this



master : an unofficial  
Pokémon go...

Call Number: F CHR

Sublocation: Primary Fiction

PUBLISHED

2016



Foxe, Steve.

The big book of small  
to tall Pokémon

Call Number: P FOX c.1

Sublocation: Picture Books

SERIES

Big golden bo

PUBLISHED

2018



Find the CAIS Library "Catalogue" at:  
<https://library.caisbv.edu.hk/>

# 1. Click on Search the Catalogue



[Home](#) [About](#)

**CAIS Butterfly Valley**



Search the Catalogue



Search the Catalogue

Back Office

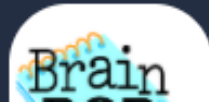
Help

Login

Search Title, Author, or Topic



ces



2. Click **Login** next to the Search Bar


Log in using your account with



Christian Alliance International School Hong Kong

Log in with  
your school  
email and  
password

3. Log in with your **USERNAME** and **PASSWORD**.



CHRISTIAN ALLIANCE  
INTERNATIONAL SCHOOLS  
\*\*\*\*\*

Sign in


**Ch9999@caisbv.edu.hk**

---

Can't access your account?

Sign-in options

Next



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INTERNATIONAL SCHOOLS  
\*\*\*\*\*

← **Ch9999@caisbv.edu.hk**

Enter password

Password

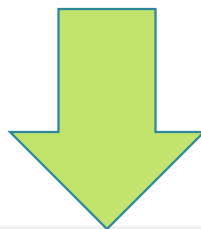
---

Forgot my password

Sign in

3. Log in with your **USERNAME** and **PASSWORD**.

Log in using your account by clicking the blue button.



Christian Alliance International School Hong Kong

## Trouble logging in?

4. If you CANNOT login, please ask a librarian at the counter or email [library@caisbv.edu.hk](mailto:library@caisbv.edu.hk)



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More ▾

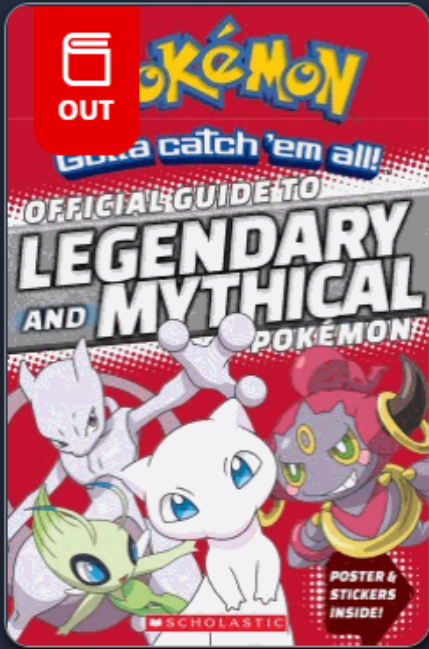
Welcome back, Hoee



*Search Title, Author, or Topic*



5. After logging in, type in your search item(s).



Whitehill, Simcha.

PUBLISHED

Pokémon : official  
guide to Legendary  
and Mythical...

2016

Call Number: 793.93 WHI

Sublocation: Primary Non-  
Fiction

★ ★ ★ ★ ★ (2)



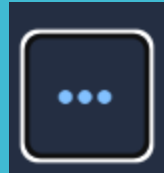
Hold

Add to Favorites

6. Select



item and Click



to place a hold.

1. Click to open

RESULTS FOR POKEMON

BOOKS

Checkouts

Holds

2. Click to view your hold status

Favorites

Fines

results for pokemon (31)

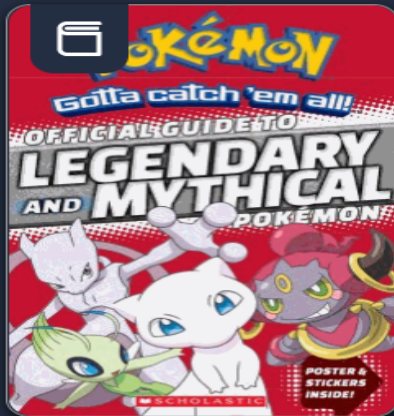
7. Click Holds in My Stuff (in top menu bar) to view the status of held item

# My Stuff

CHECKOUTS

HOLDS

FAVORITE



Whitehill, Simcha.

Pokémon : official  
guide to...

Hardcover

**HOLD PENDING**  
Expires 04/25/2022

1. Click  
Holds

2. View the Hold  
status

7. Click Holds in My Stuff (in the top menu bar) to view the status of a held item

Students **MAY NOT** place an item on **HOLD** if they have no more loan quota left, have overdue books, or a fine in their account.

**If you have:**

**1. Overdue books**

**2. Overdue fines**

**3. Used up your loan quota**

**... then you will not receive your held books.**

Each student may place a hold  
on a maximum of 4 books

**Hold Quota:**  
**4 books**

**Loan Quota:**

**Prep – G6**

**2 English + 2 Chinese  
(G7 - G12)**

**4 English + 2 Chinese**